



Oregon Council on  
Developmental Disabilities

BETTER TOGETHER

---

## Event Sponsorship Agreement

Funds are available to organizations to sponsor family member and self-advocate participation at conferences and other educational events. Sponsorship awards do not exceed \$3,000 and will be awarded in two installments.

We collect data related to our investments. As a result, organizations that receive sponsorship funds must agree to the following:

1. Upon sponsorship award, submit an invoice for “event sponsorship” for \$2,000 with this signed form.
2. After your event, submit a final invoice for “event sponsorship” for \$1,000 with the following information:
  - Separate counts of the number of self-advocates and family members that were able to attend your event because of our funds;
  - Confirmation that you distributed a hard copy or electronic survey link to self-advocates and family members that attended because of our funds. We will email a printable survey and electronic survey link to you; and
  - Event evaluation data, if this data is collected.

By signing this form, you agree to the terms described above. Please return this signed form with your first invoice.

Event name and date(s) \_\_\_\_\_

Organization name \_\_\_\_\_

\_\_\_\_\_  
Representative name and position (please print)

Signature \_\_\_\_\_

If you have any questions, please contact us!

[Info@ocdd.org](mailto:Info@ocdd.org) or 503-235-0369